



Building Bright Futures

OFFICIAL MINUTES

SPECIAL MEETING BOARD OF EDUCATION

January 9, 2014
4E Conference Room

Jefferson County School District R-1
1829 Denver West Dr., Bldg. 27
Golden, Colorado

Our mission: To provide a quality education that prepares all children for a successful future.

1. Preliminary

1.02 Call to Order

A special meeting was called to order at 5:31 p.m. by Ken Witt, President of the Board of Education, in conference room 4E of the Education Center, 1829 Denver West Dr., Golden, Colorado, Thursday, January 9, 2014.

1.03 Roll Call

Roll call indicated that Board was present in its entirety – Ken Witt, President; Julie Williams, First Vice President; Lesley Dahlkemper, Second Vice President; John Newkirk, Secretary; and, Jill Fellman, Treasurer. Dr. Cynthia Stevenson, Superintendent, was absent due to the concurrently scheduled Strategic Planning and Advisory Committee (SPAC) meeting in the Board Room and joined the meeting at 6:31 p.m. to represent the administration.

1.04 Approve Agenda

Motion #1 (Approve Agenda as Presented): Upon motion by Mr. Newkirk, second by Ms. Dahlkemper, the Board of Education approved the agenda for the special meeting of January 9, 2014 as presented.

Motion by Mr. Newkirk, second by Ms. Dahlkemper
Final Resolution: Motion Carries

Yea: Ms. Dahlkemper, Ms. Fellman, Mr. Newkirk, Ms. Williams, Mr. Witt

2. Study/Dialogue Session

2.01 Superintendent Search

PURPOSE: For the Board of Education to discuss the Request for Proposal (RFP) for hiring a superintendent search firm and the overall process for the hiring of a superintendent.

DISCUSSION: Staff provided information and responded to questions related to the timeline for the RFP, members of the RFP evaluation committee, evaluation criteria and weightings, scope of work for the search firm and proposal submission requirements of the Board of Education. The Board discussed the length of time needed to fill a superintendent position (three to four months), overlap with Dr. Stevenson the Board would like to have with the new

superintendent (30-60 days), accelerated timeline for the selection of the search firm, criteria for evaluation, tweaks to the RFP, and having Dr. Stevenson weigh in on the job description provided with the RFP.

CONCLUSION: The Board provided input to the RFP, established criteria for evaluation of the search firms, directed staff to include all board members in the evaluation committee; and, that a contract be in place by February 24, 2014.

2.02 Annual Work Plan

PURPOSE: For the Board of Education to review and provide initial direction on its annual work plan for the second semester of the 2013/2014 school year.

DISCUSSION: Board discussion covered topics for monthly review, budget related items, community involvement and board committees then the focus narrowed to immediate meeting agenda items for January 30.

CONCLUSION: The Board affirmed two study sessions and a regular meeting a month and determined its annual work plan would include: monthly review of progress on Board goals, monthly review of two-three governance process or executive limitation policies, legislative updates and evaluation of that work, negotiations placeholders, community engagement opportunities and other items already reflected in the work plan or work calendar.

2.03 Board Questions on GP-13, Committee Structure

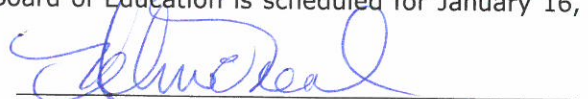
PURPOSE: For the Board of Education to identify any additional information required to prepare for the January 16 discussion agenda item on Board governance process policy 13, Committee Structure.

DISCUSSION: Board President Witt made a statement that the Choice and Enrollment Steering Committee should identify significant issues for choice in Jeffco Schools, include more community engagement, and be a board-driven committee not a district committee. Mr. Newkirk noted several areas of information he would need to support this choice for the Chatfield area 6th graders. Discussion covered the prior Board's comfort with the administration's work with the Chatfield community on this issue.

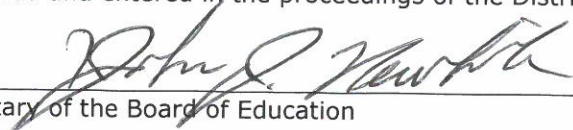
CONCLUSION: Mr. Witt stated he will not vote to support a Deer Creek Middle School 6th grade STEM program until shown a transparent community process for same. He will provide an organizational charter and charge for the Choice and Enrollment Steering Committee for Board action on January 16. Board members will appoint a second member to the Choice committee, submitting names to Helen Neal by January 10, if possible, as the first meeting of the committee is January 14.

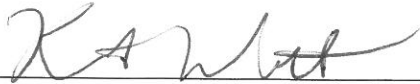
3. Adjournment

There being no further business to come before the Board, the meeting was adjourned at 7:40 p.m. The next regular meeting of the Board of Education is scheduled for January 16, 2014.


Helen Neal, Recording Secretary

Approved and entered in the proceedings of the District on January 16, 2014.


Secretary of the Board of Education

A handwritten signature in cursive script, appearing to read "K. A. White". The signature is written in black ink and is positioned above a horizontal line.

President of the Board of Education